Authorizing OPA Signature

Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

Issu	ed und	ler P.A		amended an	nd P.A. 71 of 191	9, as amended	·				
Local Unit of Government Type  County City Twp Village				[	5700	Local Unit I		County			
Fiscal Year End Opinion Date			Village	⊠Other	DICK. CE	y. Solid Waste Mgmt	*	Dickinson			
1	l				6-25-2007	7		Date Audit Report St	ibmitted to State		
We	affirr	n tha	t:		<u> </u>						
We	are c	ertifi	ed public ad	ccountants	s licensed to p	ractice in M	1ichigan				
We	furth	er af	firm the folk	owing mate		ponses have	e been disc	closed in the financial st	tatements, in	cluding the notes, or in the	
	YES	9	Check each applicable box below. (See instructions for further detail.)								
1.	×		All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.								
2.	×		There are (P.A. 275	no accum of 1980)	nulated deficit or the local u	s in one or i nit has not e	more of this	s unit's unreserved fund s budget for expenditur	l balances/ui es.	nrestricted net assets	
3.	$\boxtimes$							f Accounts issued by th		nt of Treasury	
4.	$\boxtimes$				dopted a bud				•		
5.	$\boxtimes$		A public h	earing on	the budget w	as held in a	ccordance	with State statute.			
6.	X		The local	unit has no		Municipal	Finance Ad	t, an order issued unde	r the Emerg	ency Municipal Loan Act, or	
7.	X		The local	unit has no	ot been delind	quent in dist	ributing tax	revenues that were co	llected for ar	nother taxing unit	
8.	X							oly with statutory require		and the same of th	
9.	X		The local	unit has no	illegal or un	authorized e	expenditure	s that came to our atterised (see Appendix H o	ntion se defi	ned in the Bulletin for	
10.	X		mat nave	nor neen b	neviously con	nmunicated	to the Loca	lement, which came to al Audit and Finance Di rt under separate cover	vicion /I AFF	during the course of our audit )). If there is such activity that ha	
11.		X			of repeated of				•		
12.	X				UNQUALIFIE		·	•			
13.	×		The local u	unit has co	mplied with ( principles (G	SASB 34 or SAAP).	GASB 34 a	as modified by MCGAA	Statement #	7 and other generally	
14.	×		The board	or council	approves all	invoices pri	or to paym	ent as required by char	ter or statute	l.	
15.	X							ed were performed time			
des	criptic	on(s)	of the auth	ority and/o	r commission	uo mey opi I.	ain a stan	d-alone audit, please e	oundaries or enclose the	f the audited entity and is not name(s), address(es), and a	
					statement is c	omplete an	d accurate	in all respects.			
We	have	enc	losed the f	ollowing:		Enclosed	Not Required (enter a brief justification)				
Fina	incial	Stat	ements				-				
The	lette	r of C	comments a	ind Recom	nmendations	$\boxtimes$					
	er (De					$\boxtimes$	Complian	ce and Internal Control	Report		
			countant (Firm	•	·	<del></del>		Telephone Number			
			ler & Com	pany, P.C	<i>.</i>			906-774-0833			
	Greet Address 301 Stephenson Avenue				~,			City Iron Mountain	State MI	Zip 49801	

Printed Name

David J. Knoke, CPA

License Number

MI 1101010481

# Financial Statements

# DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY

**December 31, 2006** 

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Dickinson County Solid Waste
Management Authority
Quinnesec, Michigan

We have audited the accompanying basic financial statements of the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY** as of December 31, 2006 and for the year then ended, as listed in the table of contents. These financial statements are the responsibility of the Authority's Board of Trustees and management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY** as of December 31, 2006, and the results of its operations and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated June 25, 2007, on our consideration of the DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY'S internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The management's discussion and analysis is not a required part of the basic financial statements of the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY** but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation. However, we did not audit the information and express no opinion on it.

Certified Public Accountants

Fleng Seigh Along

Iron Mountain, Michigan

June 25, 2007



### **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

The Dickinson County Solid Waste Management Authority (the "Authority") is a joint venture of eleven municipalities located in Dickinson County: Cities of Iron Mountain, Kingsford, and Norway, Charter Township of Breitung, the Townships of Breen, Felch, Norway, Sagola, Waucedah, and West Branch, and the County of Dickinson. The primary role of the Authority is to provide for the management of solid waste for the residents of Dickinson County. This role is outsourced under a contract to the Great American Disposal Company (GAD). The Authority's contract with GAD expired June 9, 2006. On May 17, 2006, the Authority renewed, with amendments, the contract effective June 10, 2006 for an additional ten years.

Within this section of the Authority's annual financial report, the Authority's management provides a narrative discussion and analysis of the financial activities of the Authority for the year ending December 31, 2006. The Authority's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosures following this section.

The statement of net assets and the statement of revenues, expenses, and changes in net assets provide information about the financial activities of the Authority. The statement of cash flows presents detailed information about the changes in the Authority's cash position during the year. The notes to the financial statements disclose the Authority's significant accounting policies and additional information related to certain amounts included in the statement of net assets.

#### Financial Highlights

The amounts to be charged to the participating members will be equal to the Authority's cost of providing solid waste transfer services. The Authority prepares an annual budget to measure the ability to reduce total costs to its members (as opposed to the ability to accumulate financial resources). The costs charged to the municipalities (operating revenues net of other income) in 2006 were \$931,447. Disposal costs, net of a monthly deduction, included in operating expenses in 2006 were \$924,074. 100% of these costs were paid to GAD. The Authority currently pays GAD \$59.33 per ton of solid waste processed. This rate is subject to an annual escalation clause.

Net assets were comprised of 1) capital assets of \$754,890, which include property and equipment net of accumulated depreciation and 2) unrestricted assets of \$524,051, the portion available to maintain the Authority's daily activities. There was a minimal amount of capital asset acquisitions in 2006 and the Authority did not incur debt in 2006.

#### **Financial Analysis**

The following table presents condensed information about the Authority's financial position compared to the prior year:

		December 31			Change		
		2006		2005	Amount		Percent
Current assets	\$	586,080	\$	599,402	\$	(13,322)	-2.22%
Capital assets		754,890		789,411		(34,521)	-4.37%
Total assets		1,340,970		1,388,813		(47,843)	-3.44%
Current liabilities	<del></del>	62,029	<del></del>	68,066		(6,037)	-8.87%
Total liabilities	*********	62,029	***************************************	68,066	··	(6,037)	-8.87%
Net assets							
Invested in capital assets		754,890		789,411		(34,521)	-4.37%
Unrestricted		524,051		531,336		(7,285)	-1.37%
Total net assets	\$	1,278,941	\$	1,320,747	\$	(41,806)	-3.17%



### **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

#### MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)

#### Financial Analysis (continued)

The following table presents condensed information about the Authority's revenues and expenses compared to the prior year:

	December 31			31	Change			
	······································	2006		2005		Amount	Percent	
User fees	\$	931,447	\$	986,075	\$	(54,628)	-5.54%	
Other income		343		593		(250)	-42.16%	
Total operating revenue		931,790		986,668		(54,878)	-5.56%	
Disposal		924,074		951,496		(27,422)	-2.88%	
Administrative and other		63,666		68,912		(5,246)	-7.61%	
Operating and maintenance		3,892		5,916		(2,024)	-34.21%	
Total operating expenses		991,632		1,026,324		(34,692)	-3.38%	
Interest income		18,036		10,190		7,846	77.00%	
Gain on sale of assets		*		18,304		(18,304)	-100.00%	
Total nonoperating revenue		18,036		28,494		(10,458)	-36.70%	
Net loss	\$	(41,806)	\$	(11,162)	\$	(30,644)	-274.54%	

#### **Budgetary Highlights**

The adopted budget for 2006 forecasted expenses to exceed revenues by \$37,700. The 2005 adopted budget forecasted expenses to exceed revenues by \$28,600. For ongoing operations, costs will be dependent on the volume of solid waste hauled. The 2007 budget forecasts expenses to exceed revenues by \$40,700.

#### **Capital Assets**

The Authority's investment in capital assets, net of accumulated depreciation as of December 31, 2006, was \$754,890.

#### Contacting the Authority's Management

This financial report is intended to provide members of the Authority with a general overview of the Authority's finances and to show accountability for the money it receives from members and other sources. If you have questions about this report or need additional information, we welcome you to contact the Authority's office at 906-779-5868.



# DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY STATEMENT OF NET ASSETS

**DECEMBER 31, 2006** 

Assets		
Cash and equivalents	\$	106,096
Investments		400,000
Accounts receivable		
Governmental units		25,067
Other		49,781
Prepaid expenses		5,136
Capital assets	<del></del>	754,890
Total a	assets	1,340,970
Liabilities		
Accounts payable		62,029
Total liab	oilities	62,029
Net assets		
Invested in capital assets		754,890
Unrestricted	<del></del>	524,051
Total net a	ssets \$	1,278,941

See accompanying notes to financial statements.



# DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS

YEAR ENDED DECEMBER 31, 2006

Operating revenues Charges for services - User fees Other income		\$	931,447 343
	Total operating revenues		931,790
Operating expenses			
Disposal			924,074
Recycling			2,443
Repairs			1,222
Supplies			227
Depreciation			34,920
Administration			
Insurance	•		13,449
Office			304
Payroll			5,485
Postage			114
Professional fees			8,460
Service charges			25
Telephone			909
	Total operating expenses		991,632
	Operating (loss)		(59,842)
Non operating revenue			
Interest income		<del></del>	18,036
	Total non operating revenue		18,036
	Net (loss)		(41,806)
Net assets - Beginning of year			1,320,747
Net assets - End of year		\$	1,278,941

See accompanying notes to financial statements.



# DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2006

Cash flows from operating activities		
Cash received from members and customers	\$	828,802
Cash received from other customers and sources		93,922
Cash payments to suppliers for goods and services		(957,350
Cash payments to employees for services		(5,536
Net cash (used in) operating activities		(40,162)
Cash flows from capital and related financing activities		
Purchases of capital assets	<del></del>	(399)
Net cash (used in) capital and related financing activities		(399)
Cash flows from investing activities		
Investment income		18,036
Net cash provided by investing activities	······································	18,036
Net (decrease) in cash		(22,525)
Cash and equivalents - Beginning of year		528,621
Cash and equivalents - End of year	<u>\$</u>	506,096
Reconciliation of operating (loss) to net cash		
(used in) operating activities		
Operating (loss)	\$	(59,842)
Adjustments to reconcile operating (loss) to net cash	·	(- · · · · · · · · · · · · · · · · · · ·
(used in) operating activities		
Depreciation		34,920
Change in assets and liabilities		
(Increase) in accounts receivable		(9,066)
(Increase) in prepaid expenses		(137)
(Decrease) in accounts payable		(5,986)
(Decrease) in other liabilities		(51)
		(40,162)

See accompanying notes to financial statements.



## DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY

#### NOTES TO FINANCIAL STATEMENTS

#### NOTE A - NATURE OF BUSINESS AND SUMMARY OF ACCOUNTING POLICIES

Dickinson County Solid Waste Management Authority (Authority) was created under the provisions of Act 233, Public Acts of Michigan, 1955, as amended in January 1993. The incorporating Municipalities creating the Authority are the County of Dickinson, the Cities of Iron Mountain, Kingsford and Norway, the Charter Township of Breitung, and the Townships of Breen, Felch, Norway, Sagola, Waucedah and West Branch, each located in the County of Dickinson, State of Michigan. The Authority consists of a Board of Trustees comprised of seven representatives from the Municipalities. The Authority was formed to provide for the management of solid waste for the residents of Dickinson County.

The financial statements of the Authority are prepared on the accrual basis of accounting and economic resources measurement focus. The Authority reports as a business-type activity, as defined by the Governmental Accounting Standards Board (GASB) Statement No. 34. Business-type activities are those that are financed in whole or in part by fees charged to external parties for goods or services. In preparing the financial statements, the Authority has applied all Financial Accounting Standards Board (FASB) statements and interpretations issued prior to December 1, 1989, unless those standards conflict with GASB pronouncements.

**Reporting Entity** - Government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for an entity as a whole.

Fund Accounting - Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain Authority functions or activities.

The Authority uses one Proprietary Fund:

Enterprise Fund - To account for operations (1) that are financed and operated in a manner similar to private business enterprises, in which the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (2) when the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Basis of Accounting - The accrual basis of accounting is used by the Authority, in which revenues are recorded when earned and expenses are recorded when the related liabilities are incurred. Operating income includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues are charges to customers and members for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non operating.

Use of Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Risk Management - The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority maintains commercial insurance covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses.



#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### NOTE A - NATURE OF BUSINESS AND SUMMARY OF ACCOUNTING POLICIES (CONTINUED)

Cash and Equivalents - Cash and equivalents consist of checking and saving accounts and cash on hand. For purposes of the statement of cash flows, all highly liquid debt instruments purchased with an original maturity of three months or less are considered to be cash equivalents which are carried at cost.

Investments - Investments are recorded at fair value, based on quoted market prices, and include certificates of deposit.

Accounts Receivable and Concentration of Credit Risk - The Authority extends credit to customers and members residing or operating within Dickinson County.

**Prepaid Expenses** - Prepaid expenses record payments that benefit future reporting periods and are also reported on a consumption basis.

Capital Assets - All capital assets are valued at cost when historical records are available and at an estimated historical cost when no historical records exist. Donated capital assets are valued at their estimated fair market value on the date received. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations. Capital assets are depreciated using the straight-line method.

Estimated useful lives, in years, for depreciable assets are as follows:

Building Equipment 40 years 5-20 years

**Net Assets** - Unrestricted net assets represent the amounts available for budgeting future operations. Invested in capital assets represents capital assets acquired by the Authority.

#### **NOTE B - DEPOSITS AND INVESTMENTS**

The Authority's board of directors approves and designates authorized financial institutions in which funds may be deposited.

Petty Cash - The Authority maintains a \$200 petty cash fund.

Deposits and Investments - The bank balances, which include checking and savings accounts and certificates of deposit, totaled \$505,939, of which \$480,388 was covered by federal depository insurance. Investments are categorized to indicate the level of risk assumed by the Authority at December 31, 2006. Risk Category 1 includes those investments that are insured, registered, or held by the Authority or its agent. Risk Categories 2 and 3 include investments that are neither insured nor registered. Category 2 includes investments that are held by the counterparty's trust department in the Authority's name. Category 3 includes investments that are held by the counterparty or the counterparty's trust department but not in the Authority's name.

#### **NOTE C - RECEIVABLES**

Receivables include amounts due from customers and members primarily for waste management services. These receivables are due within one year. Certain enterprise funds report accounts receivable net of an allowance for uncollectible accounts. There has been no allowance established as of December 31, 2006, as all receivables are deemed collectible.



#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### **NOTE D - CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2006 was as follows:

	Balance January 1, 2006		Additions		Disposals		Balance December 31, 2006	
Capital assets not being depreciated	\$	133,438	\$	*	\$	***	\$	133,438
Capital assets being depreciated	*	, , ,	Ť		•		·	
Building	\$	731,713	\$	-	\$		\$	731,713
Land improvements	•	30,971	•	_	•	<del></del>	·	30,971
Equipment		371,412		399				371,811
Subtotal		1,134,096		399		<del>~</del>		1,134,495
Less accumulated depreciation for								
Building		(227,625)		(18,219)		-		(245,844)
Land improvements		(3,001)		(353)		•		(3,354)
Equipment		(247,497)		(16,348)				(263,845)
Subtotal		(478,123)		(34,920)		*		(513,043)
Net capital assets being depreciated	\$	655,973	\$	(34,521)	\$	<u></u>	<u>\$</u>	621,452
Total capital assets - net of depreciation	\$	789,411	\$	(34,521)	\$	-	\$	754,890

#### **NOTE E - BUDGETARY INFORMATION**

Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. All annual appropriations lapse at fiscal year end. The Authority follows these procedures in establishing the budgetary data reflected in the financial statements:

- The Administrator submits to the Board a proposed operating budget for the calendar year commencing on January 1. The operating budget includes proposed expenditures and the means of financing them. The level of control for the budget is at the functional level.
- 2. Formal budgetary integration is employed as a management control device during the year.
- 3. The budget is prepared on a detailed line item basis. Revenues are budgeted by source and expenses are budgeted by classification.
- Budget revisions at this level are subject to final review by the Board. There were no budget amendments during 2006.
- The Administrator submits a report to the Board each month during the year which compares yearto-date actual revenues and expenses with budgeted amounts.

#### NOTE F - ECONOMIC DEPENDENCE AND RELATED PARTY TRANSACTIONS

A material part of the Authority's business is dependent on a single customer/related party, which could have a material effect on the Authority. For the year ended December 31, 2006, \$389,690 (42%) of revenues and \$924,074 (100%) of disposal expenses were attributable to the Great American Disposal Company (GAD). As of December 31, 2006, \$25,785 of accounts receivable was due from GAD and \$60,890 of accounts payable was due to GAD.

In addition, certain members of the Authority are also customers. For the year ended December 31, 2006, \$346,600 (37%) of revenues was attributable to those members. As of December 31, 2006, \$24,889 of accounts receivable was due from the members.



#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

#### NOTE G - SOLID WASTE SERVICES OPERATING CONTRACT

On April 11, 1996, the Authority entered into a long-term operating contract with Great American Environmental Services, Inc. (d/b/a The Great American Disposal Company), a Michigan corporation (the Contractor). The Contractor will operate a Solid Waste Processing Facility (SWPF) for and on behalf of the Authority, and will acquire, construct and operate a solid waste transfer facility on property owned by the Authority and shall lease all or a portion of such property from the Authority for such purpose. The Contractor assumed operating responsibility for the SWPF for the provision of the solid waste processing and disposal, recycling, yard waste disposal and household hazardous waste disposal services. It is agreed that the only solid waste which may be disposed of in a type II landfill, household hazardous waste and yard clippings generated within Dickinson County, may be accepted for processing at the SWPF and the transfer station. The Contractor further agrees to transport to and dispose of in a licensed disposal facility not less than all of the municipal and commercial solid waste and the household hazardous waste processed initially at the SWPF and the transfer facility in accordance with, and to operate programs respecting recyclable materials, yard clippings and household hazardous waste in accordance with and in compliance with any applicable federal, state and county laws and regulations, including the Dickinson County Solid Waste Management Plan and the applicable solid waste management plan under Act 451 or other relevant law of the county in which the solid waste is to be disposed as the same is in force and effect from time to time. If at any time the Contractor provides waste collection within Dickinson County as an ancillary part of its business, such waste collected shall be processed at the SWPF or the transfer station prior to transportation out of Dickinson County by the Contractor for disposal. Also the Contractor agrees the solid waste, recyclable materials, yard clippings and household hazardous waste shall be accepted at the SWPF and the transfer station on a drop-in basis from Dickinson County residents.

During the term of the contract, the Contractor shall be responsible for all maintenance and repairs to the SWPF. Upon termination of the lease, the SWPF shall be returned to the Authority in good repair and working order. The Contractor shall not suffer or give cause for the filing of any lien against the SWPF. They also shall not make any permanent improvements to the SWPF, including installing or removing fixtures, without the Authority's consent.

The Contractor shall be responsible for billing the customers in the name of the Authority, at rates established by the Authority, and for collecting payment for disposal and other services provided at the SWPF and the transfer station. Payments shall be made to the Authority. A bill for solid waste, recyclable materials, yard clippings and household hazardous waste delivered by Dickinson County residents on a drop-in basis shall be rendered and paid at the time of delivery, payment to be in cash or by personal check or otherwise as permitted by the Authority.

In consideration of the operation of the SWPF and the transfer facility and for other services to be performed by the Contractor under the contract, the Authority agrees to pay the Contractor at an agreed upon rate per ton of solid waste processed and disposed of in the landfill less \$1,050 per month of operation (original contract). A cost escalation factor shall be applied to adjust the rate/ton on each anniversary of the contract based on various factors. The monthly deduction shall be subject to renegotiation at agreed upon times by both parties.

The contract shall be for a period of ten years commencing sixty (60) days after issuance by the Authority or June 9, 2006. The contract may be extended if elected to do so and may be terminated at an earlier date by the Authority in the event of a default by the Contractor of its obligations under the contract.

The Contractor agrees that it will not assign nor subcontract the contract or any part hereof and that it will maintain its corporate existence, will not dissolve or otherwise dispose of all or substantially all of its assets, and will not consolidate with or merge into another corporation or permit another corporation to consolidate with or merge into it unless the Authority determines otherwise.

The Authority currently compensates GAD at the rate of \$59.33 per ton of solid waste processed less \$1,050 per month for the period through December 31, 2006.



#### COMPLIANCE AND INTERNAL CONTROL REPORT

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees Dickinson County Solid Waste Management Authority Quinnesec, Michigan

We have audited the financial statements of the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY** as of and for the year ended December 31, 2006, and have issued our report thereon dated June 25, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY**'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY**'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY**'s internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY's financial statements that is more than inconsequential will not be prevented or detected by the DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY**'s internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.



#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY'S** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to the management of the **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY**, in a separate letter dated June 25, 2007.

This report is intended for the information and use of the Board of Trustees and management and is not intended to be and should not be used by anyone other than these specified parties.

Certified Public Accountants
Iron Mountain, Michigan

June 25, 2007



June 25, 2007

Board of Trustees
Dickinson County Solid Waste
Management Authority
Quinnesec, Michigan

**Board of Trustees:** 

In planning and performing our audit of the financial statements of **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY** as of and for the year ended December 31, 2006, we considered the Authority's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, during our audit, we noted certain matters involving the internal control and other operational matters that are presented for your consideration.

This letter does not affect our report dated June 25, 2007, on the financial statements of **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY.** 

#### **CASH AND INVESTMENT BALANCES**

The Authority currently utilizes three financial institutions. The Authority has some cash balances not covered by F.D.I.C. insurance at one of these financial institutions. We recommend that the Authority consider utilizing the other financial institutions in order to minimize risk.

#### **INVESTMENT POLICY**

The Authority has an investment policy "to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Authority and comply with all state statutes...". We noted a certificate of deposit was opened during 2006 and this was not authorized in the Board minutes. We recommend that the investment policy be updated to require Board approval prior to the opening and/or closing of any accounts and to require at least two signatures when disbursing funds.

We will review the status of these comments during our next audit engagement. Our comments and recommendations, all of which have been discussed with appropriate members of management, are intended to improve the internal control or result in other operating efficiencies. We will be pleased to discuss these comments in further detail at your convenience, perform any additional study of these matters, or assist you in implementing the recommendations.



Board of Trustees June 25, 2007 Page 2

This communication is intended solely for the information and use of the Board of Directors, and others within the Authority, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to acknowledge the excellent cooperation we received from the members of **DICKINSON COUNTY SOLID WASTE MANAGEMENT AUTHORITY**. If you have any questions or concerns, please feel free to contact us

Very truly yours,

Flany Sight 4 Company C. Certified Public Accountants

DJK/jac